



Borough of Rocky Hill
Borough Council
Minutes of the Regular Meeting
May 16, 2016

The regular meeting of the Borough Council of the Borough of Rocky Hill was called to order by Mayor Jeff Donahue at 7:30 PM followed by the salute to the flag.

NOTICE OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

ROLL CALL

Attendee Name	Title	Status	Arrived
Robert Ashbaugh	Councilman	Present	
Thomas Bremner	Council President	Present	
Billy Dawson	Councilman	Present	
John Hagemann	Councilman	Present	
Phil Kartsonis	Councilman	Present	
Robert Uhrík	Councilman	Present	
Jeff Donahue	Mayor	Present	

MAYOR'S COMMENTS

None

APPROVAL OF MINUTES

A. Motion to Approve Minutes

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Billy Dawson, Councilman
SECONDER:	Phil Kartsonis, Councilman
AYES:	Ashbaugh, Bremner, Dawson, Hagemann, Kartsonis, Uhrík, Donahue

B. Motion to Approve Executive Session Minutes

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Ashbaugh, Councilman
SECONDER:	Thomas Bremner, Council President
AYES:	Ashbaugh, Bremner, Dawson, Hagemann, Kartsonis, Uhrík, Donahue

PUBLIC COMMENT

Brad Bradhering, 101 Washington Street, thanked the Council for supporting the Community Group.

APPROVAL OF VOUCHERS

A. Bill List Dated 5/16/16

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Ashbaugh, Councilman
SECONDER:	Billy Dawson, Councilman
AYES:	Ashbaugh, Bremner, Dawson, Hagemann, Kartsonis, Uhrik

DEPARTMENTAL REPORTS

Tax Collector

1. Tax Collectors Report April 2016

Court Administrator

1. Municipal Court Report April 2016

Water Department

1. Water Department Report April 2016

CFO Report

Mr. Monzo provided a report of expenses and revenues from January of April of this year. Mr. Monzo spoke with the South Brunswick clean communities coordinator about Rocky Hill using his services.

1. Jan to April 2016 Expenses
2. Jan to April 2016 Revenues

Update from Tax Assessor

Mr. Sopko gave the Council an update on the property re-assessment program. Under the rolling assessment program, 25% of properties are inspected every year and 80% of property values are changed every year. The number of tax appeals has been dropping: in 2013 there were 15 appeals, in 2014 3 appeals, in 2015 2 appeals, and in 2016 1 appeal.

COMMITTEE REPORTS

Administration & Records- R. Ashbaugh

The records review is in full swing. The goal is to make historical documents accessible to the public. There is an issue with the Borough's website, which is a .gov. The agency that handles the website only accepts credit card payments, and the Borough does not have a credit card.

Buildings & Grounds- T. Bremner

Eric Holterman of HMR architects discussed the Phase II rehabilitation project for Borough Hall. The project went out to bid, but all bids were above the grant amount. A professional cost estimator estimated the project to cost \$131,000, and the low bid was \$193,000. All bids will be rejected, and the project will be re-bid. HMR will talk to the bidders to determine how to change the scope of the work.

The nursery school requested permission to use the school grounds for graduation on May 26th.

The Council agreed that the Engineer should continue communications with Boy Scouts interested in building an elevated boardwalk from the pond to Van Horne Park.

Mr. Bremner noted that signs have been placed on Borough property without Council approval.

Mr. Bremner has received bids to do repairs on the fire escape.

Finance & Insurance- P. Kartsonis

Mr. Kartsonis thanked the CFO for the summary of the Borough's financial position.

Public Safety & Emergency Services- B. Dawson

Mr. Dawson and Mayor Donahue met with Montgomery Township officials Karen Zimmerman and Donato Nieman to discuss policing of Van Horne Park.

The Council granted permission to the First Aid Squad to place signs on Borough property for their June 18th event.

Street & Roads- B. Uhrig

The County has determined that the sinking pavement at 11 Princeton Avenue is from a leaking storm drain.

Water, Sewer & Environmental Protection- J. Hagemann

The second waterline on Crescent Avenue has been fixed. T. Mobile is working on it's cell tower on the water tank.

Mayor Donahue asked Mr. Hagemann to find out if lead testing is done as part of the regular water testing.

Council Representative to Planning Board- R. Ashbaugh

The vacant land analysis being done by Planner Tamara Lee is in progress. The Planning Board will hear an application for a modification of a previously approved porch addition at its next meeting. The Planning Board has concerns about the way the work is being done, but this is under the authority of the Zoning Official who works for the Council.

Council Liaison to Recreation Committee- P. Kartsonis

The Recreation Committee met with representatives of the Community Group to plan summer events. There will be a family kick ball game on June 16th at 6:30pm. The Rocky Hill Day parade and picnic will take place on June 25th from 2-5pm. Movie night will take place on July 15th.

Council Representative to Board of Health- B. Uhrik

The animal control contract with South Brunswick will be reviewed at the June meeting.

Zoning Official's Report- M. Blasch

No report.

Grants Committee- T. Bremner

No report.

SPECIAL BUSINESS

- A. RESOLUTION-2016-58 Approving the Insertion of Grant Funds into the 2106 Municipal Budget for the Montgomery Avenue Phase III Project

Approved as amended.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Uhrik, Councilman
SECONDER:	Thomas Bremner, Council President
AYES:	Ashbaugh, Bremner, Dawson, Hagemann, Kartsonis, Uhrik

- B. RESOLUTION-2016-59 Authorizing Somerset County to Make Necessary Repairs on Princeton Avenue for an Amount Not to Exceed \$4,500.00

Tabled.

RESULT:	ADOPTED [UNANIMOUS]
EXCUSED:	Ashbaugh, Bremner, Dawson, Hagemann, Kartsonis, Uhrik

UNFINISHED BUSINESS

- A. RESOLUTION-2016-60 Authorizing the Dates for the Tennis Camp 2016

Dates amended to July 5-8.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Thomas Bremner, Council President
SECONDER:	Phil Kartsonis, Councilman
AYES:	Ashbaugh, Bremner, Dawson, Hagemann, Kartsonis, Uhrik

- B. RESOLUTION-2016-61 Authorizing the Mayor and Clerk to Sign an Agreement with Princeton Engineering for the Design of the Well House Generator and Replacement of the Main Power Panel

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Uhrík, Councilman
SECONDER:	Thomas Bremner, Council President
AYES:	Ashbaugh, Bremner, Dawson, Hagemann, Kartsonis, Uhrík

C. RESOLUTION-2016-62 Authorizing the Rejection of All Sealed Bids Received for the Restoration and Preservation Work on the Borough Hall Pursuant to NJSA 40A:11-13.2B

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Billy Dawson, Councilman
SECONDER:	Thomas Bremner, Council President
AYES:	Ashbaugh, Bremner, Dawson, Hagemann, Kartsonis, Uhrík

NEW BUSINESS

COMMUNICATIONS

PUBLIC COMMENT

Raymond Whitlock, 94 Crescent Avenue, requested permission for the Fire Department to place signs on Borough property, and permission was granted.

EXECUTIVE SESSION

Tabled.

RESULT OF EXECUTIVE SESSION (IF ANY)

ADJOURNMENT

Mr. Dawson moved to adjourn at 9:13PM, motion as seconded by Mr. Hagemann, and motion carried on voice vote.

May 16, 2016

List of Bills - (0110101001) CASH
CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
8861	60 - COURIER NEWS	PO 5841 Legal Advertising	61.23	61.23
8862	547 - Comcast	PO 5840 Phone and Internet	266.50	266.50
8863	83 - G & T Landscaping Inc	PO 5846 Lawn mowing	945.00	945.00
8864	122 - KENCOR INC	PO 5842 Bi-Monthly Elevator service	82.00	82.00
8865	584 - LOWE'S	PO 5805 Buildings & Grounds supplies	55.05	55.05
8866	181 - NEW JERSEY PLANNING OFFICIALS	PO 5793 Mandatory Planning Board Training	80.00	80.00
8867	594 - PREMIER DISPOSAL	PO 5843 Garbage service April 2016	3,741.08	3,741.08
8868	210 - PSE&G	PO 5839 Street Lights Electric	739.13	739.13
8869	210 - PSE&G	PO 5848 Municipal Building electric	326.35	326.35
8870	210 - PSE&G	PO 5850 Crescent Point Park electric	5.91	5.91
8871	354 - RICOH USA, INC.	PO 5837 Copy machine rental	109.73	109.73
8872	455 - TAMARA LEE PP	PO 5836 Planner Services: Affordable Housin	1,443.75	1,443.75
8873	387 - W. B. MASON CO.	PO 5838 Office supplies	151.94	151.94
8874	574 - WEST TRENTON/MONTGOMERY TRUE VALUE	PO 5844 Weed Killer	40.49	40.49
8875	530 - WOOLSON SUTPHEN ANDERSON	PO 5847 PB legal services	81.25	81.25
1038	Sara Wimer	Rabies Clinic	50.00	
	TOTAL			8,129.41

Total to be paid from Fund 01 CURRENT FUND

8,129.41

8,129.41

List of Bills - (0810101001) CASH
UTILITY OPERATING

Check#	Vendor	Description	Payment	Check Total
7131	450 - ONE CALL CONCEPTS INC	PO 5845 April One Calls	8.75	8.75
7132	210 - PSE&G	PO 5849 Water Dept. electric	1,161.01	1,161.01
	TOTAL			1,169.76

Total to be paid from Fund 08 UTILITY OPERATING

1,169.76

1,169.76

Attachment: bill list (DOC-2016-43 : Bill List Dated 5/16/16)



**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

RESOLUTION-2016-58

**Approving the Insertion of Grant Funds into the 2106 Municipal Budget for the
Montgomery Avenue Phase III Project**

**Providing for the Insertion of a Special Item of Revenue in the 2016 Budget
Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P. L. 1948)**

WHEREAS, N. J. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

SECTION 1

NOW, THEREFORE BE IT RESOLVED on this 16th day of May 2016, that the Borough of Rocky Hill hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$ 80,000 which item is now available as an additional revenue for Rocky Hill Borough from the State of NJ Montgomery Ave- Phase III

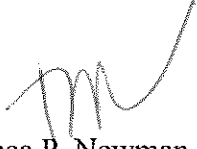
SECTION 2

BE IT FURTHER RESOLVED that a like sum of \$80,000 and the same is hereby appropriated under the caption of:


State of NJ Montgomery Ave- Phase III

ATTEST:

By:


Rebecca P. Newman, RMC
Borough Clerk

By:


Jeff Donahue, Mayor

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 16, 2016.

Rebecca P. Newman, RMC
Borough Clerk



**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

RESOLUTION-2016-59

**Authorizing Somerset County to Make Necessary Repairs on Princeton Avenue for an
Amount Not to Exceed \$4,500.00**

WHEREAS, road repairs need to be completed on Princeton Avenue in the vicinity of 11 Princeton Avenue; and

WHEREAS, Somerset County Roads department has supplied an estimate for the repair which is attached to this resolution; and

WHEREAS, the total value of these services for the year 2016 is less than \$17,500 and, therefore, these services are exempt from the Local Unit Pay-to-Play law, N.J.S.A. 19:44A-27.7 et seq.; and

WHEREAS, approval of said resolution is conditioned upon there being sufficient funds in the Borough's budget to pay for these services;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough Council authorizes the County of Somerset to make repairs on Princeton Avenue as needed for an amount not to exceed \$4,500.00
2. Availability of funds for the award of said contract from the Borough of Rocky Hill budget have been certified by the Chief Financial Officer.
3. This Resolution shall take effect immediately.

ATTEST:



**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

RESOLUTION-2016-60

Authorizing the Dates for the Tennis Camp 2016

WHEREAS, the Borough of Rocky Hill has agreed to offer a tennis camp to children;
and


WHEREAS, the Borough has determined the charge to participate in the camp will be \$30.00 per Rocky Hill Resident and \$60.00 per non Rocky Hill resident; and

WHEREAS, the funds collected will offset the cost of the camp instruction offered through Princeton Tennis Program; and


NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, that an amount not to exceed \$1,200.00 will be appropriated to provide instruction for the Tennis Camp and camp will be held the week of July 11th - July 14th 2016.

ATTEST:

By:


Rebecca P. Newman, RMC
Borough Clerk

By:


Jeff Donahue, Mayor

CERTIFICATION



**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

RESOLUTION-2016-61

Authorizing the Mayor and Clerk to Sign an Agreement with Princeton Engineering for the Design of the Well House Generator and Replacement of the Main Power Panel

WHEREAS, the Borough of Rocky Hill has received a grant for a generator to be installed at the water tower; and

WHEREAS, the Borough of Rocky Hill needs to have specifications to go out for bid on this project; and

WHEREAS, three quotes were requested and received as follows:

Princeton Engineering	\$5,500.00
Keystone Engineering	\$12,500.00
Wick Fisher White	\$14,500.00; and

WHEREAS, the quote that is most advantageous to the Borough of Rocky Hill is from Princeton Engineering.

WHEREAS, the total value of these services for the year 2016 is less than \$17,500 and, therefore, these services are exempt from the Local Unit Pay-to-Play law, N.J.S.A. 19:44A-27.7 et seq.; and

WHEREAS, approval of said resolution is conditioned upon there being sufficient funds in the Borough's budget to pay for these services;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, as follows:

1. That the Borough Council confirms the award of contracts as follows:


-Princeton Engineering in the amount of \$5,500.00 for the 1. Review of the existing electrical systems for the building. 2. Provide electrical engineering consulting and design services for the generator. Proper sizing, electrical modifications and replacement of existing electrical panel and disconnects. 3. Technical specifications for the generator and associated electrical equipment. 4. Electrical Site plans, electrical building plans, schedules and details. 5. Review of shop drawings and answering questions during bidding, 6. Two site visits during construction for inspection and punch list preparation as needed.

2. Availability of funds for the award of said contract from the Borough of Rocky Hill budget have been certified by the Chief Financial Officer.

3. This Resolution shall take effect immediately.

ATTEST:

By:


Rebecca P. Newman, RMC
Borough Clerk

By:


Jeff Donahue, Mayor

CERTIFICATION

I, Rebecca P. Newman, Borough Clerk of the Borough of Rocky Hill do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council on May 16, 2016.

Rebecca P. Newman, RMC
Borough Clerk



**BOROUGH OF ROCKY HILL
SOMERSET COUNTY**

RESOLUTION-2016-62

**Authorizing the Rejection of All Sealed Bids Received for the Restoration and Preservation
Work on the Borough Hall Pursuant to NJSA 40A:11-13.2B**

WHEREAS, on May 13th 2016 the Borough accepted bids for restoration and preservation work on the Rocky Hill Borough Hall; and

WHEREAS, there were 5 bids received:

- Precision: \$230,657
- John O'Hara: \$250,746
- Dell-Tech: \$193,000
- Lewis-Graham: \$248,450
- Cypreco: \$369,000

WHEREAS, all five bids submitted exceeded the available amount of funding for this project; and

WHEREAS, the Qualified Purchasing Agent and the consulting Architect have recommended that all bids submitted be rejected since they exceeded the available amount of funding for this project; and

WHEREAS, the Borough Council hereby determines that it is in the best interest of the Borough to reject all bids;

NOW THEREFORE BE IT RESOLVED on this 16th day of May, 2016, by the Borough Council of the Borough of Rocky Hill, County of Somerset, State of New Jersey, that:

1. All bids for the Restoration and Preservation work on the Rocky Hill Municipal Building shall be and are hereby rejected pursuant to N.J.S.A. 40A:11-13.2b because all the bids exceed the available amount of funding for this project.

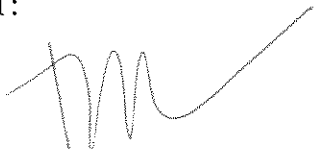
2.All bid bonds or other bid guaranty are to be immediately returned by the Clerk to the bidders.

3.The Architect is hereby directed to revise the Scope of Work to bring the scope within the authorized funds and the Clerk is hereby directed to re-advertise for the receipt of bids as soon as practical.


4.This Resolution shall take effect immediately.

ATTEST:

By:


Rebecca P. Newman, RMC
Borough Clerk

By:


Jeff Donahue, Mayor

CERTIFICATION

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Rebecca P. Newman, RMC
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